

Oli de Botton  
Chief Executive  
c/o The Careers & Enterprise Company  
120 Aldersgate St,  
London  
EC1A 4JQ

6<sup>th</sup> August 2024

**Grant Variation: Careers Information, Advice and Guidance (CIAG)  
Support for Schools and**

The funding will be split across the 24-25 Financial year and the 25-26 Financial year as follows:

- Cost FY 2024-25 - £31.21m
- Cost FY 2025-26 - £1

accrue to the Department because of the above amendment. We confirm acceptance of the variation on the terms specified above.

Should an event occur that may warrant a change to the grant payable in relation to the ASK contracts, the parties will assess the implications of that event, and as agreed, apply a variation to the grant funding agreement in relation to the ASK contracts.

**Authorised to sign for and on behalf  
of the Secretary of State for  
Education**

**Signature**

**Date**

**Name in Capitals**

**Address in full**

## Annex E – Details of Grant Resource Budget Allocation

Commercial Reference number: 9264

Grant Identity (GID) number: (to be confirmed after agreement signed)

Table 1 - Overview of Estimated Budget (per high-level Objective)

Activity	Cost (FY24-25)	Cost (FY25-26)	Total Cost
<b>1: A unified careers system</b>			
System Investment	£15.51m		



through levers in the ASK contract, i.e. performance improvement plans.

-

# Annex H – Proposed Grant payment schedule

Commercial Reference number: 9264  
Grant Identity (GID) number: (to be confirmed after agreement signed)

**This proposed schedule does not replace the requirement to submit claims in line with the payment arrangements for the grant.**

The Department intends to pay the Funding to The Careers & Enterprise Company in accordance with the following payment schedule, subject to The Careers & Enterprise Company meeting the requirements of this Grant Funding Agreement and the relevant duly completed claim forms (Annex C or D as appropriate) being received. All payments relating to the FY2024-25 grant activity to be paid by September 2025, with final reconciliation in December 2025.

**Table for FY 2024 – 2025**

Period	Claim submission expected on	Proposed payment date	Proposed Payment
--------	------------------------------	-----------------------	------------------

**Table for FY 2025-2026**

Grant Project Name		Careers Information, Advice and Guidance (CIAG) Support for Schools and Colleges	
Commercial Reference Number		9264	
Period	Claim submission expected on:	Proposed Payment date	Proposed Payment Amount (£)
April – June 2025	11 <sup>th</sup> March 2025	Friday 28 <sup>th</sup> March 2025	£7,247,000
July – September 2025	10 <sup>th</sup> June 2025	Friday 27 <sup>th</sup> June 2025	£8,519,000
Total proposed payments			£15,766,000



## Annex J – Sample Progress and Final reporting form

Commercial Reference number: 9264

Grant Identity (GID) number: (to be confirmed after agreement signed)

- oMj j k

u oM #-#			
h j	h j		
M h @	u	k	†
@ oM# k	" o	8	
U #kU	" o		
@	" o		
h # U h	" o		
-	" o		
-	" o		

\ oM 87			
h j	h j		
M h @	u	k	†
U oM	" o	8	
Mh@	" o		
oM # =	" o		

-	#-#	oM	"	o	
---	-----	----	---	---	--



# 060824 ASK Novation variation letter\_final

Final Audit Report

2024-08-08

